

Minutes of the FACILITIES COMMITTEE

held on

Monday 14th July 2025

at 7.00pm

at The Pump Rooms, Off Teme Street, Tenbury Wells, Worcs, WR15 8BA.

PRESENT: Cllrs E. Bunting, R. Connolly, L. Davies. M. Davies, D. Ingram, D. Patrick and R. Perrin.

IN ATTENDANCE: The Town Clerk, the Assistant to the Town Clerk and two representatives of the Applefest Committee.

FC25.19 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllr. B. Smith due to work commitments.

FC25.20 DECLARATIONS OF INTEREST

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

FC25.21 DISPENSATIONS

No requests for dispensation had been received.

FC25.22 PUBLIC PARTICIPATION

None

FC25.23 MINUTES

Members considered the minutes of the previous Facilities Committee meeting.

It was proposed by Cllr. R. Connolly seconded by Cllr. R. Perrin and unanimously

RESOLVED:

The minutes of the Facilities Committee meeting held on 19th May 2025 were agreed as a true and accurate account of the meeting and duly signed by the Chair.

FC25.24 REPORTS FROM LEAD MEMBERS FOR THE COUNCIL FACILITIES

To receive reports from Lead Members on the following areas: -

- (i) **The Burgage** – Cllr. D. Ingram – The Gazebo has been re-roofed and painted, and the park is looking in good condition.



- (ii) **Cemetery, Street Lighting & Public Domain** (including street furniture, planters) -Cllr. M. Davies – The Cemetery gate is in poor condition and has nettles growing around it making access poor. There are a few dead branches fallen.
Cllr. Davies also reported that the street furniture on Teme Street is making the pavement very cluttered and she feels it is excessive,
- (iii) **Pavilion and Civic Garden** – Cllr. D. Ingram – The holly tree is due to be pruned in the coming week. The garden beds need some attention, as do the bowling green gutters, however the groundsman has been off on annual leave and the Council currently has no cover.
- (iv) **Palmers Meadow & Skate Park** – Cllr. R. Connolly – There is no evidence of current mole activity. There is a water leak running down the bank on to the overflow area. This has been reported to Severn Trent who have actioned a repair. The graffiti has been removed from the Scout Hut and the dilapidated painting removed from the pool. The playing fields look in good condition and there is no problem at the skatepark.
- (v) **The Pump Rooms** – Cllr. R. Perrin – The Town Clerk has requested the building survey be undertaken, which will highlight any potential maintenance required. The Town Clerk has also registered the building for a flood resilience survey from the Environment Agency.
- (vi) **The Regal** – Cllr. R. Perrin – The start of the roof works has been delayed by approximately one month. The scaffolding will be erected prior to commencement. The Town Clerk stated that the works to the terrazzo floor have been successful. The foyer will now be redecorated.
- (vii) Events & Community Support.

FC25.25 APPLEFEST

Following discussion regarding additional parking on Palmers Meadow, it was proposed by Cllr. R. Perrin seconded by Cllr. M. Davies and unanimously

RESOLVED:

- (i) **To agree a request from Tenbury Applefest Association to hire The Burgage and Palmers Meadow from 3rd October – 5th October for the Applefest event to held on Saturday 4th October 2025.**
- (ii) **To agree the request for an additional parking area on Palmers Meadow as per the proposed plan.**

FC25.26 THE REGAL

Following a discussion regarding installing handrails and fixing to the roof members, it was proposed by Cllr. D. Ingram seconded by Cllr. L. Davies and unanimously

RESOLVED:

To defer a decision until more information and a plan have been provided. The Town Clerk to contact The Regal and request that this information be



included in the schedule of works being completed for work to the green room and toilet area.

FC25.27 RIVERWALK

Members noted the inspection report following the treatment for Himalayan Balsam and Japanese Knotweed along the Riverwalk.

FC25.28 THE PUMP ROOMS

It was proposed by Cllr. E. Bunting seconded by Cllr. R. Connolly and unanimously

RESOLVED:

To agree a request from a paranormal investigation team to carry out an assessment of the building, free of charge.

FC25.29 EXCLUSION OF PRESS AND PUBLIC

Members agreed the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

FC25.30 BOWLING GREEN LICENCE

Members reviewed the Bowling League Licence Agreement.

FC25.31 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, Members agreed a motion to readmit the press and public for the remainder of the meeting.

FC25.32 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Update the Mayoral Board
Bowling Green

FC25.33 DATE OF NEXT MEETING

15th September 2025 at 7:00pm

Meeting closed 8.07pm

Signed

Date

