

## TENBURY TOWN COUNCIL 2024/25 MEETING TC06

Minutes of the meeting of TENBURY TOWN COUNCIL held on  
Monday 7<sup>th</sup> October 2024 at 7.00 pm  
in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

**PRESENT:** Cllrs S. Bowkett, E. Bunting, R. Connolly, M. Davies, A. Gould, D. Ingram, D. Patrick, R. Perrin (Chair), B. Smith and R. Young.

**IN ATTENDANCE:** The Town Clerk, the Assistant to the Town Clerk, Malvern Hills District Councillors, Cllr. L. Bruton and Cllr. A. Wilmott and two representatives from Ionic Surveying Ltd.

### C24.126 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllr. L. Davies and Cllr. S. Russell due to planned holidays and Cllr. F. Knight due to a family commitment.

### C24.127 DECLARATIONS OF INTEREST

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

### C24.128 DISPENSATIONS

The Town Clerk stated that there had been no requests for dispensation.

### C24.129 PUBLIC PARTICIPATION

(i) **Public Question Time – General**

None.

(ii) **Safer Neighbourhood Police Team**

Unable to attend. Report circulated.

(iii) **Worcestershire County Council Appendix A**

Report circulated.

(iv) **Malvern Hills District Council Appendix B and C**

Cllr. Bruton and Cllr. Wilmott submitted reports, which had been circulated.

There was a change to the order of the agenda.

### C24.144 EXCLUSION OF PRESS AND PUBLIC

Members agreed the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

### C24.145 THE REGAL

Members received a presentation from Ionic Surveying Consultants Ltd. on the condition of the roof and considered the tender documents for the repairs.

Cllr. R. Young requested that his vote against the proposal be minuted.

It was proposed by Cllr. A. Gould seconded by Cllr. D. Patrick and following a vote



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**RESOLVED: (9 For, 1 Against)**

- (i) To agree to award the contract of £101,579.48 to Dempsey Construction Limited utilising a JCT Minor Works Form of Building Contract 2016 Edition.
- (ii) To agree to appoint Ionic Surveying Consultants Limited to the manage the works at a fee of 14% of the contract.

### **C24.146 RE-ADMISSION OF PRESS AND PUBLIC**

There being no further confidential business, Members agreed a motion to readmit the press and public for the remainder of the meeting.

The original agenda order resumed.

### **C24.130 TENBURY FLOOD RISK MANAGEMENT SCHEME**

No further update at this point.

### **C24.131 MINUTES**

To approve and sign the minutes of the meeting of Tenbury Town Council held on 9<sup>th</sup> September 2024.

It was proposed by Cllr. Russell, seconded by Cllr. Ingram and unanimously

**RESOLVED:**

**The minutes of the meeting of Tenbury Town Council held on 9<sup>th</sup> September 2024 were confirmed as a true and accurate account of the meeting. The minutes were duly signed by the Chair as a true and accurate record of the proceedings.**

### **C24.132 DRAFT MINUTES OF COMMITTEE MEETINGS**

Members received and noted the draft minutes of the following Committee meetings:

- (i) Facilities Committee – 16<sup>th</sup> September 2024
- (ii) Finance & Staffing Committee – 23<sup>rd</sup> September 2024

It was proposed by Cllr. D. Ingram seconded by Cllr. E. Bunting and unanimously

**RESOLVED:**

**To note the draft minutes of the following Committee meetings:**

- (i) Facilities Committee – 16<sup>th</sup> September 2024
- (ii) Finance & Staffing Committee – 23<sup>rd</sup> September 2024

### **C24.133 PLANNING APPLICATIONS – MALVERN HILLS DISTRICT COUNCIL**

Applications can be viewed online by following the link and searching on the application number <https://plan.malvern hills.gov.uk>



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### Planning Ref: M/24/00826/LB

Extension of cottage, conversion of outbuilding into annexe accommodation, erection of boiler shed and installation of sewage treatment plant – Park Gate Cottage, Rochford, Tenbury Wells, WR15 8SL.

#### **RESOLVED:**

**No comment.**

### **C24.134 RSPCA CAMPAIGN**

Members considered a request from a member of the public for the Council to implement a ban of giving pets as prizes on council-owned land.

Following a discussion it was proposed by Cllr. A. Gould seconded by Cllr. E. Bunting and unanimously

#### **RESOLVED:**

**To request that the Fair discontinue awarding goldfish as prizes.**

### **C24.135 IT EQUIPMENT UPGRADE**

Members agreed the quotation to upgrade the Council's IT equipment.

It was proposed by Cllr. R. Young seconded by Cllr. R. Connolly and unanimously

#### **RESOLVED:**

- (i) To accept the quotation of £2,490.00 from John Finch Computers Ltd to upgrade the Council's IT equipment.**
- (ii) The equipment to be funded from the Equipment Reserve.**

### **C24.136 COMMITTEE MEMBERSHIP**

Cllr. R. Connolly proposed that Cllr. B. Smith be appointed to sit on the Planning Committee, this was seconded by Cllr. A. Gould and unanimously

#### **RESOLVED:**

**Cllr. B. Smith was appointed to sit the Planning Committee for the remainder of the 2024/2025 year.**

### **C24.137 REMEMBRANCE DAY PARADE**

It was proposed by Cllr. E. Bunting seconded by Cllr. M. Davies and unanimously

#### **RESOLVED:**

**To approve the Remembrance Day Parade Event Plan and Risk Assessment.**



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### C24.138 WEST MERCIA POLICE COMMUNITY CHARTER

Members considered the top three community issues for the quarterly Parish Contact Contract renewal.

It was proposed by Cllr. D. Patrick seconded by Cllr. M. Davies and

**RESOLVED: (9 For, 1 Abstention)**

**To agree the three top community issues for the next quarter of the Parish Contact Contract to be.**

- **Drugs**
- **Anti-social behaviour and**
- **Speeding.**

### C24.139 GAMBLING ACT 2005 – CONSULTATION ON DRAFT REVISED STATEMENT OF PRINCIPLES 2025 -2028 Appendix 8

Members discussed the Draft Revised Gambling Act 2005 Statement of Principles 2025 – 2028. There were no comments on the revised document.

### C24.140 DOMAIN NAME

It was proposed by Cllr. A. Gould seconded by Cllr. E. Bunting and unanimously

**RESOLVED:**

**To approve the change of the Council's domain name to gov.uk**

### C24.141 BROADBAND/TELEPHONE LINE

It was proposed by Cllr. E. Bunting seconded by Cllr. M. Davies and unanimously

**RESOLVED:**

**To approve a 24-month contract with XLN for Fibre Broadband and the telephone line.**

### C24.142 COMMUNITY PLAN

Members received an update on a Community Plan for the Flood Risk Management Scheme.

### C24.143 REPRESENTATIVES ON OUTSIDE BODIES

**To receive reports from the representatives on outside bodies:**

- (i) CALC Area Meeting – Mayor & Deputy Mayor – Cllr Davies report to be forwarded to Members.
- (ii) Regal Tenbury Trust Ltd – Mayor & Town Clerk – A new Chair has been appointed to the trust.
- (iii) Tenbury Area Partnership – Deputy Mayor – Report to be forwarded to Members.
- (iv) Tenbury Museum – Cllr Patrick – The museum is still trying to purchase the methodist church, unfortunately their first offer has been rejected.
- (v) Chamber of Trade – Mayor – No report.



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- (vi) Philip Baylies Trust – Cllr. M. Davies – Cllr. Ingram stated that there had been a meeting with Malvern Hills District Council who are looking to fund a historic building assessment plan, which will assist in accessing funding for repairs to the building.
- (vii) Tenbury French Twinning Association – Cllr L. Davies – Report to be forwarded to Members.
- (viii) Tenbury Blooms – Cllr L. Davies - The Town Clerk stated that there had not been any winter planting. The base for the planter that is to be positioned at Terrills Lane has been ordered and the planter at the exit of the swimming pool car park needs to be moved as it is obstructing visibility of the road.
- (ix) Malvern Hills District Youth Action Network – Cllr F. Knight – Several activities going on, but mostly in Malvern. Due to the new government leadership, changes to the current funding are still being established.

Agenda items **C24.144**, **C24.145** and **C24.146** were considered after item **C24.129** on the agenda.

**C24.147 COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA**

Flood Risk Management

Parking for Applefest

The Mayor is planning to hold a thank you tea for volunteers.

The Town Clerk stated that she would be visiting Clifton-on-Teme to view their MUGA (Multi Use Games Area) and asked if any Councillors would like to accompany her.

**C24.148 DATE AND TIME OF NEXT MEETING**

Monday 11<sup>th</sup> November 2024 at 7:00pm

Meeting closed at 8.35 pm

Signed .....

Date .....

