

Minutes of the FACILITIES COMMITTEE

held on

Monday 15th July 2024

at 7.00pm

at The Pump Rooms, Off Teme Street, Tenbury Wells, Worcs, WR15 8BA.

PRESENT: Cllrs E. Bunting, R. Connolly, M. Davies, D. Patrick, R. Perrin and R. Young.

IN ATTENDANCE: The Town Clerk, the Assistant to the Town Clerk and Cllr. A. Gould.

FC24.17 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllr. L. Davies due to a planned holiday, Cllr. D. Ingram due to a personal commitment and Cllr. F. Knight due to a family commitment.

FC24.18 DECLARATIONS OF INTEREST

A declaration of interest was made by Cllr. R. Young under the Code of Conduct pursuant to the Localism Act 2011 in respect of item **FC24.29 PLANTER** on the agenda.

FC24.19 DISPENSATIONS

No requests for dispensation had been received.

FC24.20 PUBLIC PARTICIPATION

None

FC24.21 MINUTES

Members discussed the minutes of the previous Facilities Committee meeting.

It was proposed by Cllr. R. Perrin seconded by Cllr. R. Young and unanimously

RESOLVED:

The minutes of the Facilities Committee meeting held on 20th May 2024 were agreed as a true and accurate account of the meeting and duly signed by the Chair.

FC24.22 REPORTS FROM LEAD MEMBERS FOR THE COUNCIL FACILITIES

Members received reports from Lead Members on the following areas: -

- (i) **The Burgage – Cllr. D. Ingram** – The Town Clerk stated that repair works have been undertaken on The Burgage due to its continued poor condition



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- following the bonfire event. The grass now appears to be making a good recovery.
- (ii) **Cemetery, Street Lighting & Public Domain (including street furniture, planters) - Cllr. M. Davies** – No report.
 - (iii) **Pavilion and Civic Garden – Cllr. D. Ingram** – The Town Clerk stated that she had received a complaint regarding the standard of the mowing of the bowling green. The Town Clerk has discussed this with the Groundsman.
 - (iv) **Palmer's Meadow & Skate Park – Cllr. R. Connolly** – Cllr. Connolly queried the position of the bench on the bank of Palmer's Meadow. The Town Clerk explained that it was a memorial bench for a young rugby player who died and had been sited there to overlook the rugby field. Cllr. Connolly also reported that the football club containers are looking in need of decoration and that the pictures on the back of the pool are in disrepair.
 - (v) **The Pump Rooms – Cllr. R. Young** – Cllr. Young is awaiting the installation of the hearing loop.
 - (vi) **The Regal – Cllr. R. Perrin** – the Regal are looking to recruit more volunteers. They are also planning the budget for the next 5 years.
 - (vii) **Events & Community Support – Cllr. R. Young** – The next town event is the Tenbury Agricultural Show on Saturday 3rd August. The Town Clerk stated that the Town Council will be having a stand at the show and asked Councillors if they could provide some time in the day to represent the Council.

FC24.23 INSPECTION REPORTS

Members noted the inspection reports following the treatments for Japanese Knotweed and Himalayan Balsam on 15th May and 4th July 2024 along the Riverwalk and Burgage.

FC24.24 THE REGAL

It was proposed by Cllr. M. Davies seconded by Cllr. R. Connolly and unanimously

RESOLVED:

- (i) **Members agreed to suspend Financial Regulations 5.8 requiring three quotations due to urgent works required to main guttering storm pipes.**
- (ii) **To accept the quotation from Plas Lime Ltd for £3,220.00 to alter the main guttering storm pipes at the rear of the building.**



FC24.25 SECTION 106 FUNDING

It was proposed by Cllr. M. Davies seconded by Cllr. E. Bunting and unanimously

RESOLVED:

- (i) Members noted the availability of Section 106 Funding for recreation and public open space.**
- (ii) The Town Clerk was requested to liaise with Malvern Hills District Council to agree a specification for a project to convert one tennis court into a Multi-Use Games Area (MUGA) and to obtain quotations.**

FC24.26 TENBURY UNITED YOUTH FOOTBALL CLUB

Members considered the requests from Tenbury United Youth Football Club.

It was proposed by Cllr. R. Connolly seconded by Cllr. R. Perrin and unanimously

RESOLVED:

- (i) To agree to the siting of a Portaloo inside the container compound to provide toilet facilities for female players.**
- (ii) To agree the use of sponsor advertising on the compound fence and**
- (iii) To agree the painting of the containers.**

FC24.27 APPROVED PREMISES LICENCE RENEWAL

Members considered the renewal of the Approved Premises Licence to use The Pump Rooms for civil marriage and civil partnership ceremonies.

It was noted there has been a significant drop in numbers of weddings this year since an increase in the Registrars fees.

Members felt that the venue provided an important local service, but queried the cost to benefit.

It was proposed by Cllr. R. Connolly seconded by Cllr. R. Perrin and unanimously

RESOLVED:

- (i) To agree the renewal of the Approved Premises Licence to use The Pump Rooms for civil marriage and civil partnership ceremonies at a cost of £1,900.00. The Marriages and Civil Partnership (Approved Premises) Regulations 2005. To be funded from the Wedding Licence Reserve.**
- (ii) To agree to review the provision of the service in 3 years.**



FC24.28 PLAY AREAS

Members received an update from Cllr. Connolly on a proposed location for the provision of a children’s play area during the construction of the flood defences.

Following site visits to 4 locations around town, Cllr. Connolly recommended an area in The Civic Garden to be best suited for a temporary play area. The Town Clerk was requested to approach the Environment Agency to ascertain if a temporary play area could be included as part of the scheme.

FC24.29 PLANTER

Cllr. Young did not take part in this discussion or vote due to his declared interest.

Members considered the installation of a base and relocation of a planter.

It was proposed by Cllr. M. Davies seconded by Cllr. R. Perrin and

RESOLVED: (5 For, 1 Abstention)

To agree the installation of a base and relocation of a planter along Bromyard Road at a cost of £150.00 as per quotation from MTM Contracting Ltd.

FC24.30 COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA

None.

FC24.31 DATE OF NEXT MEETING

16th September 2024 at 7:00pm

Meeting Closed at 7.57 pm.

Signed

Dated

