

TENBURY TOWN COUNCIL 2024/25 MEETING TC07

You are hereby summoned to attend the meeting of

TENBURY TOWN COUNCIL

to be held on

MONDAY 11th NOVEMBER 2024

at 7.00pm

in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

For the purpose of transacting the following business as detailed on the agenda below.

L. Bruton

Lesleyann Bruton
Town Clerk
4th November 2024

Email: clerk@tenburytown.org.uk
Telephone: 01584 810118/07375 939819

AGENDA

C24.149 APOLOGIES FOR ABSENCE

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

C24.150 DECLARATIONS OF INTEREST

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) Register of Interests: Councillors are reminded of the requirement to update their Register of Interests.**
- (ii) To declare any Disclosable Interests in items on the agenda and their nature.**
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in Items on the agenda and their nature.**

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) **(b) must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

C24.151 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

C24.152 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public.

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The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

(i) **Public Question Time – General**

Members of the public are invited to give their views and question the Council on **items on the agenda**, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

(i) **Report from the Safer Neighbourhood Police Team**

To receive a report from the Safer Neighbourhood Police Team.

(ii) **Worcestershire County Council**

To receive a report from the County Councillor.

(iii) **Malvern Hills District Council**

To receive a report from the Malvern Hills District Councillors.

C24.153 TENBURY FLOOD RISK MANAGEMENT SCHEME

To receive an update from the Environment Agency's Flood & Coastal Risk Management Advisor on the proposed Flood Risk Management Scheme.

C24.154 MINUTES

Appendix 1

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 7th October 2024.

C24.155 DRAFT MINUTES OF COMMITTEE MEETINGS

To receive and note the draft minutes of the following Committee meetings:

(i) Planning Committee – 21st October 2024

Appendix 2

(ii) Finance & Staffing Committee – 21st October 2024

Appendix 3

C24.156 FLOODING

To consider points following the flooding incident on 16th & 17th October.

C24.157 BORROWING

Appendix 4

To consider the option to borrow £130,000.00 over a 25-year period to fund the repairs to The Regal roof, subject to the attached public consultation, at an initial estimated annual cost of £12,381.46 equating to an estimated £10.12 increase on a Band D.

C24.158 TOWN CLERK & DISTRICT COUNCILLOR ROLES

To note the legal position regarding the Town Clerk and District Councillor roles.

C24.159 ANTI-HARASSMENT AND BULLYING POLICY

Appendix 5

To adopt the Anti-Harassment and Bullying Policy.

C24.160 LEGIONELLA

Appendix 6

(i) To adopt the revised Legionella Policy

(ii) To note the Legionella training session on Wednesday 20th November.

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C24.161 PRELIMINARY BAT ROOST ASSESSMENT

Appendix 7

To note the Preliminary Bat Roost Assessment and Report for the Shelter located in The Burgage.

C24.162 THE REGAL

- (i) To approve the emergency works to investigate and repair the roof leaking above the stage at a cost of £10,250.00 undertaken by Plas Lime & Co. Ltd.
- (ii) To note the update regarding the foyer works.

Appendix 8

C24.163 REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from the representatives on outside bodies:

- (i) CALC Area Meeting – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust Ltd – Mayor & Town Clerk
- (iii) Tenbury Area Partnership – Deputy Mayor
- (iv) Tenbury Museum – Cllr Patrick
- (v) Chamber of Trade – Mayor
- (vi) Philip Baylies Trust – Cllr. M. Davies
- (vii) Tenbury French Twinning Association – Cllr L. Davies
- (viii) Tenbury Blooms – Cllr L. Davies
- (ix) Malvern Hills District Youth Action Network – Cllr F. Knight

C24.164 EXCLUSION OF PRESS AND PUBLIC

To consider the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

C24.165 PAYSCALES

Appendix 9

To note the Local Government Services Pay Agreement for 2024/2025, which have been actioned.

C24.166 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, to consider a motion to readmit the press and public for the remainder of the meeting.

C24.167 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

C24.168 DATE AND TIME OF NEXT MEETING

Monday 9th December 2024