

## TENBURY TOWN COUNCIL 2025/26 MEETING TC10

You are hereby summoned to attend the meeting of

### TENBURY TOWN COUNCIL

to be held on

**MONDAY 8<sup>th</sup> DECEMBER 2025**

**at 7.00pm**

**in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA**

For the purpose of transacting the following business as detailed on the agenda below.

*L. Bruton*

**Lesleyann Bruton**

**Town Clerk**

**2<sup>nd</sup> December 2025**

Email: [clerk@tenburytowncouncil.gov.uk](mailto:clerk@tenburytowncouncil.gov.uk)

Telephone: 01584 810118/07375 939819

### AGENDA

#### **C25.204 APOLOGIES FOR ABSENCE**

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

#### **C25.205 DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) Register of Interests: **Councillors are reminded of the requirement to update their Register of Interests.**
- (ii) To declare any Disclosable Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in Items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) (b) **must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

#### **C25.206 DISPENSATIONS**

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

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### C25.207 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public.

The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

(i) **Public Question Time – General**

Members of the public are invited to give their views and question the Council on **items on the agenda**, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

(ii) **Report from the Safer Neighbourhood Police Team**

To receive a report from the Safer Neighbourhood Police Team.

(iii) **Worcestershire County Council**

To receive a report from the County Councillor.

(iv) **Malvern Hills District Council**

To receive a report from the Malvern Hills District Councillors.

### C25.208 PROPERTY FLOOD RESILIENCE SCHEME

To receive an update from the Environment Agency's Flood and Coastal Risk Management Advisor on the Property Flood Resilience Scheme.

### C25.209 MINUTES

**Appendix 1**

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 10<sup>th</sup> November 2025.

### C25.210 DRAFT MINUTES OF COMMITTEE MEETINGS

To receive and note the draft minutes of the following Committee meeting:

- |  |                   |
|--|-------------------|
| (i) Facilities Committee – 17 <sup>th</sup> November 2025          | <b>Appendix 2</b> |
| (ii) Finance & Staffing Committee – 24 <sup>th</sup> November 2025 | <b>Appendix 3</b> |

### C25.211 SKATEPARK

**Appendix 4**

To receive an update and proposal for the development of the skatepark.

### C25.212 TOWN COUNCILLOR ALLOWANCES

**Appendix 5**

- |  |  |
|--|--|
| (i) To consider the option of an allowance for Town Councillors and the level that allowance will be for the year 2026/27 to be included in the budget taking into considering the recommendations from the Parish Remuneration Panel. |  |
| (ii) To agree any action in setting up the allowance.  |  |

## TENBURY TOWN COUNCIL 2025/26 MEETING TC10

### C25.213 PROPERTY FLOOD REPORTS

Appendix 6

To consider the revised property flood reports for The Regal and any actions to be undertaken.

### C25.214 FLOODING ISSUES

To note and consider any flooding issues.

### C25.215 QUINQUENNIAL SURVEY

To consider undertaking a quinquennial survey on The Regal and the changing rooms and the brief for the tender document.

### C25.216 REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from the representatives on outside bodies:

- (i) CALC Area Meeting – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust Ltd – Mayor & Town Clerk
- (iii) Tenbury Area Partnership – Deputy Mayor
- (iv) Tenbury Museum – Cllr Patrick
- (v) Chamber of Trade – Mayor
- (vi) Philip Baylies Trust – Cllr Ingram
- (vii) Tenbury French Twinning Association – Cllr L. Davies
- (viii) Tenbury Blooms
- (ix) Malvern Hills District Youth Action Network – Cllr F. Knight
- (x) Tenbury Flood Action Group – Cllr B. Smith

### C25.217 EXCLUSION OF PRESS AND PUBLIC

To consider the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

### C25.218 COMMUNITY EMERGENCY PLAN

### C25.219 TENDER DOCUMENTS

### C25.220 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, to consider a motion to readmit the press and public for the remainder of the meeting.

### C25.221 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

### C25.222 DATE AND TIME OF NEXT MEETING

Monday 12<sup>th</sup> January 2026 at 7pm