

TENBURY TOWN COUNCIL 2025/26 MEETING TC04

You are hereby summoned to attend the meeting of

TENBURY TOWN COUNCIL

to be held on

MONDAY 7th JULY 2025

at 7.30pm

in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

For the purpose of transacting the following business as detailed on the agenda below.

L. Bruton

Lesleyann Bruton

Town Clerk

30th June 2025

Email: clerk@tenburytowncouncil.gov.uk

Telephone: 01584 810118/07375 939819

AGENDA

C25.82 APOLOGIES FOR ABSENCE

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

C25.83 DECLARATIONS OF INTEREST

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) Register of Interests: **Councillors are reminded of the requirement to update their Register of Interests.**
- (ii) To declare any Disclosable Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in Items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) (b) **must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

C25.84 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

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C25.85 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public.

The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

(i) Public Question Time – General

Members of the public are invited to give their views and question the Council on **items on the agenda**, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

(ii) Report from the Safer Neighbourhood Police Team

To receive a report from the Safer Neighbourhood Police Team.

(iii) Worcestershire County Council

To receive a report from the County Councillor.

(iv) Malvern Hills District Council

To receive a report from the Malvern Hills District Councillors.

C25.86 MINUTES

Appendix 1

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 9th June 2025.

C25.87 DRAFT MINUTES OF COMMITTEE MEETINGS

To receive and note the draft minutes of the following Committee meetings:

(i) Planning Committee – 23rd June 2025 **Appendix 2**

(ii) Finance & Staffing Committee – 23rd June 2025 **Appendix 3**

C25.88 SKATEPARK

Appendix 4

To consider a request from S.E.N.S.E Community Interest Company for permission in principle to redevelop the skatepark.

C25.89 WEST MERCIA POLICE COMMUNITY CHARTER

Appendix 5

(i) To review the Council's top three community issues to inform policing priorities for the next quarter.

(ii) To provide supporting information to ensure targeted response by the Safer Neighbourhood Police Team.

C25.90 PLANNING APPLICATIONS – MALVERN HILLS DISTRICT COUNCIL

Applications can be viewed by following the link and searching on the applications/reference number.

<https://plan.malvernhills.gov.uk/>

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(i) **Planning Ref: M/25/00750/FUL**

Erection of agricultural building for livestock and storage – Hayes Farm, St. Michaels, Tenbury Wells, WR15 8TL.

(ii) **Planning Ref: M/25/00900/HP**

Proposed single storey side and rear extension – Red Oak, Terrills Lane, Tenbury Wells, WR15 8DD.

C25.91 INSURANCE

Appendix 6

- (i) To note the extension for the flood cover.
- (ii) To consider the actions requested by Zurich.
- (iii) To consider the services of Previsico.

C25.92 TELEPHONE KIOSK

Appendix 7

To consider a request from the Office of the Police and Crime Commissioner for the former telephone kiosk, located at Wheeler Orchard, to be transferred to the Town Council together with a grant of £250.00 towards the maintenance of the box following a complaint from a resident. Alternatively, request for the kiosk to be removed by the OPCC.

C25.93 NEIGHBOURHOOD PLANNING

- (i) To note the Government's announcement, as part of the June 2025 Spending Review, that the community grant funding for neighbourhood planning is to be withdrawn.
- (ii) To consider a response to the Malvern Hills District Council's Neighbourhood Planning survey. **Appendix 8**
- (iii) To consider whether to support Worcestershire CALC's campaign for the Government to provide increased and sustained funding to support the development, review and implementation of Neighbourhood Plans. **Appendix 9**

C25.94 FLOODING ISSUES

To note and consider any flooding issues.

C25.95 REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from the representatives on outside bodies:

- (i) CALC Area Meeting – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust Ltd – Mayor & Town Clerk
- (iii) Tenbury Area Partnership – Deputy Mayor
- (iv) Tenbury Museum – Cllr Patrick
- (v) Chamber of Trade – Mayor

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- (vi) Philip Baylies Trust – Cllr Ingram
- (vii) Tenbury French Twinning Association – Cllr L. Davies
- (viii) Tenbury Blooms
- (ix) Malvern Hills District Youth Action Network – Cllr F. Knight
- (x) Tenbury Flood Action Group – Cllr B. Smith

C25.96 EXCLUSION OF PRESS AND PUBLIC

To consider the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

C25.97 DAVID & CHRISTINE JONES FOUNDATION

C25.98 LEASE OF LAND

C25.99 CODE OF CONDUCT

C25.100 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, to consider a motion to readmit the press and public for the remainder of the meeting.

C25.101 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

C25.102 DATE AND TIME OF NEXT MEETING

Monday 8th September 2025 at 7:00pm