

TENBURY TOWN COUNCIL 2025/26 MEETING TC08

You are hereby summoned to attend the meeting of

TENBURY TOWN COUNCIL

to be held on

MONDAY 6th OCTOBER 2025

at 7.00pm

in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

For the purpose of transacting the following business as detailed on the agenda below.



Lesleyann Bruton
Town Clerk
30th September 2025

Email: clerk@tenburytowncouncil.gov.uk

Telephone: 01584 810118/07375 939819

AGENDA

C25.154 APOLOGIES FOR ABSENCE

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

C25.155 DECLARATIONS OF INTEREST

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) Register of Interests: **Councillors are reminded of the requirement to update their Register of Interests.**
- (ii) To declare any Disclosable Interests in items on the agenda and their nature.
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in Items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4)

(b) **must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

C25.156 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

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C25.157 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public.

The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

(i) Public Question Time – General

Members of the public are invited to give their views and question the Council on **items on the agenda**, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

(ii) Report from the Safer Neighbourhood Police Team

To receive a report from the Safer Neighbourhood Police Team.

(iii) Worcestershire County Council

To receive a report from the County Councillor.

(iv) Malvern Hills District Council

To receive a report from the Malvern Hills District Councillors.

C25.158 PROPERTY FLOOD RESILIENCE SCHEME

To receive an update from the Environment Agency's Flood and Coastal Risk Management Advisor on the Property Flood Resilience Scheme.

C25.159 HEARTSTART TENBURY WELLS

Appendix 1

To receive a presentation from the Community Resuscitation Facilitator, Heartstart West Worcestershire, on a proposed community resuscitation scheme Heartstart Tenbury Wells.

C25.160 SKATEPARK

To receive a presentation on a proposed scheme to develop the Council's skatepark.

C25.161 MINUTES

Appendix 2

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 8th September 2025.

C25.162 DRAFT MINUTES OF COMMITTEE MEETINGS

To receive and note the draft minutes of the following Committee meeting:

- | | |
|--|-------------------|
| (i) Facilities Committee – 15 th September 2025 | Appendix 3 |
| (ii) Planning Committee – 29 th September 2025 | Appendix 4 |
| (iii) Finance & Staffing Committee – 29 th September 2025 | Appendix 5 |

C25.163 EXTERNAL AUDIT

Appendix 6

To receive and note the Notice of Conclusion of Audit for the financial year ended 31st March 2025.

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C25.164 LEGACY GRANT SCHEME

Appendix 7

To note the Malvern Hills District Council Legacy Grant Scheme conditional offer for funding towards new children's play areas.

C25.165 INSURANCE

- (i) To note the letter from Lucy Rigby KC MP, Economic Secretary to the Treasury.
- (ii) To note the confirm from Zurich regarding the withdrawal of flood cover with effect from 1st October 2025.

C25.166 BORROWING APPROVAL

Appendix 8

To note the borrowing approval from the Ministry of Housing, Communities and Local Government and consider the position regarding future works.

C25.167 REMEMBRANCE SUNDAY 2025

Appendix 9

To review and approve the Remembrance Sunday Parade Event Plan and Risk Assessment.

C25.168 WEST MERCIA POLICE COMMUNITY CHARTER

Appendix 10

To consider the top three community issues for the quarterly Parish Contact Contract renewal.

C25.169 RESERVES

Appendix 11

To review the level of the Earmarked Reserves/General Fund Balance and consider the contributions to reserves for the 2026/2027 Budget.

C25.170 THE REGAL

- (i) To consider the Fire Risk Assessment report.

Appendix 12

- (ii) To consider the gas leak report.

Appendix 13

C25.171 FLOODING ISSUES

- (i) To note and consider any flooding issues.
- (ii) To receive an update on a proposed Community Emergency Plan & Flood Action Plan supported by Malvern Hills District Council and potential funding.
- (iii) To set a date for the working group to meet.

C25.172 CLEOBURY SPORTS CENTRE

To consider a request from Cllr Pamela Davies, Shropshire Council regarding Cleobury Sports Centre.

C25.173 REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from the representatives on outside bodies:

- (i) CALC Area Meeting – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust Ltd – Mayor & Town Clerk
- (iii) Tenbury Area Partnership – Deputy Mayor
- (iv) Tenbury Museum – Cllr Patrick

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- (v) Chamber of Trade – Mayor
- (vi) Philip Baylies Trust – Cllr Ingram
- (vii) Tenbury French Twinning Association – Cllr L. Davies
- (viii) Tenbury Blooms
- (ix) Malvern Hills District Youth Action Network – Cllr F. Knight
- (x) Tenbury Flood Action Group – Cllr B. Smith
- (xi) Wheeler Charity - Mayor

C25.174 EXCLUSION OF PRESS AND PUBLIC

To consider the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

C25.175 DAVID AND CHRISTINE LLOYD JONES FOUNDATION

C25.176 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, to consider a motion to readmit the press and public for the remainder of the meeting.

C25.177 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

C25.178 DATE AND TIME OF NEXT MEETING

Monday 10th November 2025 at 7:00pm